

21 August 2024

Dear parents and carers,

We look forward to welcoming students back to school from Wednesday 4<sup>th</sup> September 2024 as follows:

**Wednesday 4<sup>th</sup> September** – School reopens to pupils in Years 7, 11 and 12 only (Induction and lessons).

**Thursday 5<sup>th</sup> September** - School open to pupils in all year groups.

### School day

From September, compulsory form time will be at the start of the day for all pupils. This is to ensure that all pupils meet their form tutor on arrival to school each day. The structure of the school day is outlined in the table below:

Time	
8.35am	Arrival to form time
8.40 – 9.00am	Form time
9.00 – 10.00am	Period 1
10.00 – 11.00am	Period 2
11.00 – 11.20am	Break
11.20 – 12.20pm	Period 3
12.20 – 1.20pm	Period 4
1.20 – 1.50pm	Lunch
1.50 – 3.00pm	DEAR time and Period 5
3.00 – 4.00pm	Enrichment Clubs and Y11 Revision

I would like to take the opportunity to revisit the uniform expectations.

Uniform is an important part of a school's identity. It reinforces who we are as a community and helps allow students to feel pride in their school. It also helps prepare students for life after school where many will have to dress smartly for work.

To make our uniform more affordable, the only items which need to be purchased from our supplier, Karl Sports (karlsports.co.uk) are the Montsaye blazer, tie, and PE polo. **Please note: all pupils will be required to wear grey school trousers (Leggings, skinny trousers or jeans are not acceptable) and skirts are no longer permitted.** The information below outlines the uniform required to be worn by all pupils in years 7-11.

### All Students

- Montsaye Academy Blazer
- Grey school trousers (these must be standard school type, not a skinny fit, not jeans, not chinos, not elasticated Lycra or leggings).

- White collared shirt (standard school type, no polo shirts)
- Montsaye Academy Tie
- Black socks, calf length (not ankle or trainer socks)
- Black polished shoes (not trainers, canvas or rubber-toed shoes. If laced, black laces)

#### Optional Uniform

- Montsaye jumper to be worn in addition to blazer.

No boots, canvas shoes or trainer style shoes are permitted, including branded sports makes including (but not limited to) Nike, Adidas, Reebok, Converse, Stan Smiths and Vans. Please see below examples of acceptable shoes:



We will be enforcing the uniform policy when we return after the summer break with a zero tolerance of infringements. Any students not in the correct uniform will be dealt with according to the school policy.

We will contact you each day when the uniform is not correct.

Hoodies are not permitted to be worn inside the Academy, if a student is seen wearing a Hoodie inside the Academy it will be confiscated immediately until the end of the day, when it can be collected. *Failure to hand the hoodie over will result in a sanction.*

Note – if a student is in incorrect uniform, then the student will be expected to borrow the relevant item of uniform provided by the Academy, or the parent/carer can bring in the correct uniform to rectify the infringement.

If there are any mitigating circumstances, please contact the relevant Progress Leader.

#### Equipment

Arriving at school with the necessary equipment for learning is crucial for a pupil's success and academic development. It promotes the sense of preparedness and responsibility, moreover, being equipped signals respect for the learning process and the teacher's efforts. From September, all pupils are required to bring the following equipment with them to school everyday:

- A school bag.
- A pencil case containing at least a black pen, green pen, pencil, ruler.
- A scientific calculator (Casio FX range GCSE approved or equivalent)
- DEAR (Drop Everything and Read) book of their choice.

We hope you have had a restful break. We look forward to welcoming students back to school from the 4<sup>th</sup> September.

Yours faithfully



Mr M Taylor  
Senior Vice Principal